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COMMISSIONER  
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**BACKUP MATERIAL  
BOARD OF MANAGERS MEETING  
OCTOBER 16, 2013  
THE RESERVE AT SPANOS PARK**

**CONSENT CALENDAR**

The following items are considered for your approval. If requested, any of the following items may be removed and placed on the regular agenda.

**Section**

**1. Approval of April 24, 2013 Board of Managers Minutes**

**OLD BUSINESS (Voting Items)**

**Section**

**1. Approval for Selection of Basketball Teams into Section Playoffs**

The power rating committee for basketball is proposing a formula where the top three teams from each league would qualify for the playoffs. The 9 leagues that have the best winning percentage in the playoffs over the past 3 years would qualify a fourth team. The tournament will be seeded by the current power rating committee utilizing the enclosed criteria. (Pages 1-2)

**2. Proposal for Divisional Placement in Basketball, Girl's Volleyball and Soccer**

The Section has two proposals that we would like to have implemented for this year's playoffs. The first proposal would prevent a school from dropping down a division in the year following a Section championship, even if their enrollment would allow for a school to drop a division. The second proposal would allow a school that has been forced up due to success to be able to drop back down if they do not qualify for the semifinals in two consecutive years. (Pages 3-6)

**3. Interpretation of Sportsmanship Resolution**

The Section Commissioner is requesting a review, discussion and an up-to-date interpretation of the Sportsmanship Resolution in regard to #5. (Pages 7-8)

**State**

**1. State Budget Revision for 2013-14**

The budget revision is being submitted for approval, which includes a 3% COLA for all state staff. No official document was submitted to the Section Office to distribute to member schools at the time this backup material document was prepared.

**NEW BUSINESS (Non- voting Items)**  
**Section**

**1. Report from Playoff Committee**

The playoff committee will be having a meeting on September 25 and a report will be presented to the Board on October 16. The report will address any recommended changes to the playoff structure for the upcoming four-year realignment cycle. There will also be a report made on a proposed practice time bylaw.

**2. Proposal from Leroy Greene Academy to Become an Associate Member**

Leroy Greene Academy is requesting to become a member of CIF, beginning with the 2014-15 school year. (Pages 9-10)

**3. Proposal from Whitmore Academy to Become an Associate Member**

Whitmore Academy is requesting to become a member of CIF. They are requesting immediate approval, which will have to wait until the following meeting. (Page 11)

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## **PROPOSAL FOR BASKETBALL SELECTION AND SEEDING PROCESS**

### **Divisional Placement**

Once enrollment divisions are determined, there will be no opting up except for those schools in Division VI. Division VI schools may only move up one division to Division V.

*NOTE: All other criteria already established for enrollment placement remain in effect (See Bylaw 2902.2).*

### **Qualifying**

- 1 - Top 3 teams in each league will qualify for the playoffs. However, if a league has less than 6 teams participating, that league will receive only 2 spots.
- 2 - The 9 leagues that have the best playoff winning percentage over the last three years will gain an additional qualifier into the playoffs. This will be determined annually.
- 3 - In a tie for first that includes more teams than spots allotted to that league, all teams involved in the tie will qualify for the playoffs.
- 4 - To assure enough teams in the Division VI brackets, two Division VI teams from the five leagues (CVCL, SL, NPAC, MVL and SMAL) will be guaranteed spots in the tournament.
  - A. If a team qualifies for the tournament through this provision, that team must have at least 10 overall victories and at least two league wins.

### **Breaking Ties**

- 1 - All ties in league standings will be broken using each league's established criteria. This includes ties for first, second, third and fourth, if applicable.

*NOTE: Each league will have to establish tie-breaking procedures. Most, if not all, leagues do not have tie-breaker provisions in their current constitutions because breaking ties was not necessary under the power ratings formula.*

### **Seeding the Tournament**

- 1 - The Section playoff seeding committee will seed the qualifying teams.
- 2 - The committee will attempt to do a true seed while giving consideration to those teams that are league champions. League champions are not guaranteed a home game, but the committee will make an effort to to give champs a home game.

*NOTE: It is possible for a non-champion from one league to be seeded higher than a first place team from another league.*
- 3 - The committee will attempt to separate league opponents in the first round.
- 4 - Criteria, in no particular order, may be used to seed teams in the brackets:
  - A - Overall win-loss record
  - B - Head-to-head matchups
  - C - Signature wins or losses
  - D - Strength of schedule
  - E - Standing in league

- F - Strength of league
- 5 - The committee may also use rankings by Maxpreps or other services to seed the teams.

**Bracket Size**

- 1 - The size of each bracket will be determined by the number of qualifiers from the leagues that fit that enrollment size.

**Playoff Schedule for 2014**

- 1 - Play must end by Tuesday, February 18.
- 2 - Brackets established on Wednesday, February 19.
- 3 - Outbrackets (both genders) will be played on Friday, February 21.
- 4 - Remaining schedule is as follows:  
Home site games: Week of February 24.  
Neutral site games: Week of March 3.  
Finals: March 6, 7 and 8.

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**PROPOSAL FOR DIVISIONAL PLACEMENT**  
**IN THE SPORTS OF BASKETBALL, GIRLS VOLLEYBALL AND SOCCER**

The Section office is proposing two changes to divisional placement rules for basketball, girls volleyball and soccer.

The first is preventing a school from dropping a division in the year following a Section championship even if enrollment decline or the moving of the enrollment line would allow for a school to drop a level.

The Section office believes that if a team is capable of winning a Section title at a particular level one year, it should not drop to a lower level the following year. This rule would prevent that from happening.

The second adds an additional scenario in which a school that has been moved up because of past success would be allowed to drop back down a level.

The current rule allows for a school that has been moved up because of past success to drop back a level if it misses the playoffs in any given year. The Section office is proposing that if a school that has been moved up fails to reach the semifinals in two consecutive years, it would move back down.

## BASKETBALL

### 1606.2 Placement in Divisions

- a. **Divisions.** Once enrollment divisions are determined, there will be no opting up except for those schools in Division VI.
  - 1. Division VI basketball (boys and girls) competition does not advance beyond Section competition. Schools in that division (enrollment 1-150) may choose to play in Division V by the September 16 deadline.
- b. **League vs. Enrollment.** Schools will be placed in divisions based on their enrollment. However, schools may not play more than one division below their league placement in realignment. If a school's enrollment places them in a division that is two or more divisions below its league placement in realignment, that school will be moved up one division for playoffs.
- c. **Section Champion From Previous Year.** If a school wins a Section championship (in boys or girls basketball, girls volleyball or boys or girls soccer) at a particular level, that school must play at or above that level the following year.
- ~~e.d.~~ **Three in a Row.** Schools that win three championships in a row will be moved up one division. The school will remain in that division until it wins three more in a row (moved up one more division) ~~or misses the playoffs in that division (move back down one division).~~
- ~~d.e.~~ **Continued Success.** If a school has maintained continued success over several years but has not won three straight Section titles, the Section Commissioner (in consultation with the Executive Committee) may recommend to the board that a school be moved to a higher division. Continued success may include, but not be limited to, the following:
  - \* Section semifinalist or finalist for four or more years in a row with at least one Section title; or
  - \* Four Section titles in a span of six years.
- 1. **After a school has been moved to a level above its enrollment because of the three in a row rule or the continued success rule, that school may be moved down one level if the following occurs:**
  - i. The school misses the playoffs in any year; or
  - ii. The school fails to reach the semifinals in two consecutive years.
- ~~e.f.~~ A school is not allowed to play in a division lower than its enrollment.



## VOLLEYBALL

### 2902.2 Placement in Divisions

- a. **Divisions.** Once enrollment divisions are determined, there will be no opting up except for those schools in Division VI.
  - 1. Division VI girls volleyball competition does not advance beyond Section competition. Schools in that division (enrollment 1-150) may choose to play in Division V by the September 16 deadline.
- b. **League vs. Enrollment.** Schools will be placed in divisions based on their enrollment. However, schools may not play more than one division below their league placement in realignment. If a school's enrollment places them in a division that is two or more divisions below its league placement in realignment, that school will be moved up one division for playoffs.
- c. **Section Champion From Previous Year.** If a school wins a Section championship (in boys or girls basketball, girls volleyball or boys or girls soccer) at a particular level, that school must play at or above that level the following year.
- ~~c.d.~~ **Three in a Row.** Schools that win three championships in a row will be moved up one division. The school will remain in that division until it wins three more in a row (moved up one more division) ~~or misses the playoffs in that division (move back down one division).~~
- ~~d.e.~~ **Continued Success.** If a school has maintained continued success over several years but has not won three straight Section titles, the Section Commissioner (in consultation with the Executive Committee) may recommend to the board that a school be moved to a higher division. Continued success may include, but not be limited to, the following:
  - \* Section semifinalist or finalist for four or more years in a row with at least one Section title; or
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- 1. **After a school has been moved to a level above its enrollment because of the three in a row rule or the continued success rule, that school may be moved down one level if the following occurs:**
  - i. The school misses the playoffs in any year; or
  - ii. The school fails to reach the semifinals in two consecutive years.
- ~~e.f.~~ A school is not allowed to play in a division lower than its enrollment.

## SOC CER

### 2400.5 Playoffs

#### d. Divisional Placement.

1. **Divisions.** The qualifying teams will be placed in divisions in order of enrollment size. However, schools may not play more than one division below their league placement in realignment. If a school's enrollment places them in a division that is two or more divisions below its league placement in realignment, that school will be moved up at least one division for playoffs.
2. **Bracket Size.** The size of each bracket will be determined by the Section office after it is known how many total teams will qualify for the playoffs.
3. **League vs. Enrollment.** Schools will be placed in divisions based on their enrollment. However, schools may not play more than one division below their league placement in realignment. If a school's enrollment places them in a division that is two or more divisions below its league placement in realignment, that school will be moved up one division for playoffs.
4. **Section Champion From Previous Year.** If a school wins a Section championship (in boys or girls basketball, girls volleyball or boys or girls soccer) at a particular level, that school must play at or above that level the following year.
- ~~4.5.~~ **Three in a Row.** Schools that win three championships in a row will be moved up one division. The school will remain in that division until it wins three more in a row (moved up one more division) ~~or misses the playoffs in that division (move back down one division).~~
- 5.6. **Continued Success.** If a school has maintained continued success over several years but has not won three straight Section titles, the Section Commissioner (in consultation with the Executive Committee) may recommend to the board that a school be moved to a higher division. Continued success may include, but not be limited to, the following:
  - \* Section semifinalist or finalist for four or more years in a row with at least one Section title; or
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  - i. The school misses the playoffs in any year; or
  - ii. The school fails to reach the semifinals in two consecutive years.
- e.7. A school is not allowed to play in a division lower than its enrollment.



## CIF SAC-JOQUIN SECTION SPORTSMANSHIP RESOLUTION

That the Sac-Joaquin Section will distribute a contract to each of its member schools requesting that the appropriate administrator(s) distribute, review and discuss the enclosed recommendations of the CIF State Federated Council with all members of each school's administrative staff, coaching staffs, athletic squads, spirit squads, booster clubs, drill team, marching band, faculty and any other school entity concerned or involved with interscholastic athletics.

### CODE OF ETHICS

It is the duty of all concerned with high school athletics:

1. To emphasize the proper ideals of sportsmanship, ethical conduct and fair play;
2. To eliminate all possibilities which tend to destroy the best values of the game;
3. To stress the values derived from playing the game fairly;
4. To show cordial courtesy to visiting teams and officials;
5. To establish a happy relationship between visitors and hosts;
6. To respect the integrity and judgment of sports officials;
7. To achieve a thorough understanding and acceptance of rules of the game and the standards of eligibility;
8. To encourage leadership, use of initiative and good judgment by the players on a team;
9. To recognize that the purpose of athletics is to promote the physical, mental, moral, social and emotional well-being of the individual players;
10. To remember that an athletic contest is only a game – not a matter of life and death for player, coach, school, officials, fan, community, state or nation.

### SPORTSMANSHIP PREAMBLE

The member schools of the CIF are committed to providing a sportsmanlike environment for students, coaches and spectators. To that end, the CIF Federated Council has adopted the following sportsmanship and crowd control recommendations. Each member school is requested to commit itself to implementing these recommendations and completing the enclosed sportsmanship contract.

### DEFINITION

A person who can take a loss or defeat without complaint, or victory without gloating and who treats his/her opponents with fairness, courtesy and respect.

1. The following are expected to be role models demonstrating sportsmanship at all times:
  - a. principal/administrative staff;
  - b. athletic directors;
  - c. coaches, players and cheerleaders;
  - d. faculty members;
  - e. booster club members;
  - f. band director.
2. Coaches, players, cheerleaders and spectators will respect the integrity and judgment of sports officials.
3. The conduct of coaches, players and cheerleaders generally sets the tone for CIF contests. They will be expected to maintain the highest level of decorum at all CIF contests.
4. The following behavior is unacceptable at all CIF high school contests:
  - a. berating your opponent's school or mascot;
  - b. berating opposing players;
  - c. obscene cheers or gestures;
  - d. negative signs;
  - e. complaining about officials' calls (verbal or gestures).
5. The following rules regarding noisemakers and bands are to be followed by all CIF Sac-Joaquin Section schools.
  - a. Noisemakers at ALL indoor events are prohibited. Non-mechanical handheld devices (i.e., small cow bells and thunder sticks) are allowed at outdoor events, excluding baseball and softball. Whistles, airhorns and other air-powered or mechanically powered devices are prohibited at ALL events.
  - b. Bands and sound systems are the sole responsibility of home schools at non-playoff contests. Visiting teams may bring school bands and sound equipment to non-playoff contests provided they receive prior administrative approval from the home school principal or designee.
  - c. Bands are encouraged to attend and participate in playoff contests. The visiting school must make prior contact with the home team if they plan on bringing a band to a playoff game to ensure appropriate seating. The Section office, prior to the event, must approve bands participating at neutral site Section finals.

5.
  - d. Bands are not allowed to play during the course of the actual contest.
    - (i) In the sport of football, bands may play during timeouts, halftime or in between plays. Bands must stop playing when a team breaks the huddle or in the case of a no huddle offense, when the quarterback lines up in position to take a snap.
    - (ii) In the sport of basketball, the band may play during timeouts, at the end of each quarter or during halftime.
  - e. It is the responsibility of the site administrators to make sure the above stated regulations are enforced.
  - f. The game officials may stop a game and seek help from the site administrators if they believe the regulations are not being enforced.
6. The following action plans are recommended.
  - a. A script should be provided to the announcer including:
    - (i) welcome;
    - (ii) sportsmanlike expectations;
    - (iii) acknowledgement and introduction of the game officials;  
NOTE: There should be a short statement endorsing the officials as neutral persons who have been certified as official by the NCOA.
    - (iv) introduction of players;
    - (v) sponsorship recognition.
  - b. Include the CIF Code of Ethics in the game programs.
  - c. Each participating school's administration is expected to emphasize sportsmanlike behavior at all CIF contests.
    - (i) This shall be directed to coaches, players, cheerleaders and spectators in the day(s) prior to the contest.
    - (ii) Rallies, team meetings, faculty meetings and spirit club meetings, school bulletins and P.A. announcements are all appropriate venues.
    - (iii) Contact the principal or administrator-in-charge of the opponent's school at least one day prior to basketball and football games and other contests as appropriate to promote practical applications of the sportsmanship and to ensure the proper environment for the contest.
  - d. It is the responsibility of the administration of each participating school to designate an administrative representative:
    - (i) Who will check in with the site manager 30 minutes prior to the game time and establish where he/she will be throughout the contest;
    - (ii) Enforce the highest standards of sportsmanship within his/her own student body;
    - (iii) Contact the administrative representative of the opponent's school to report any violations of sportsmanship by either school's supporters.



**LEROY GREENE**  
**ACADEMY**  
*learning for life*

**Received**

**SEP 23 2013**

**CIF Sac Joaquin Section**

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**Angela Herrera** *Principal* · **Carolyn Walker** *Assistant Principal* · **Natalie Amaro** *Administrative Assistant*

C.I.F., Sac-Joaquin Section  
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September 17, 2013

To Whom It May Concern:

As the founding principal of Leroy Greene Academy, I am requesting to be assigned to a league for the 2014-2015 school year as an associate member with the Sac-Joaquin Section of the California Interscholastic Federation (CIF), with the hopes that in subsequent years, we will be granted full membership.

Listed below are the sports we are intending to offer each season, beginning in the Fall of 2014 (subject to change):

- Fall:
  - Girls Volleyball
  - Boys Soccer
  - Cross Country
  - Girls Tennis
- Winter:
  - Wrestling
- Spring:
  - Softball
  - Baseball
  - Boys Tennis
  - Swimming
  - Girls Soccer

We are intending to offer each sport at the JV level in 2014-2015, and at the Varsity and JV levels in 2015 and beyond.

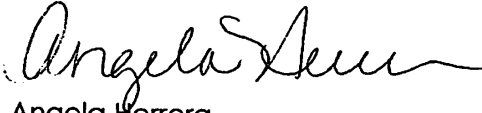
Listed below are the grade levels LGA will be serving:

- 2014-2015: Grades 9-10 (Enrollment: 210)
- 2015-2016: Grades 9-11 (Enrollment: 330)
- 2016-2017: Grades 9-12 (Enrollment: 450)
- 2017-2018: Grades 9-12 (Enrollment: 480)

By becoming a member, Leroy Greene Academy will abide by all rules and regulations set for the by the Sac-Joaquin Section and CIF.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Angela Herrera", with a stylized flourish at the end.

Angela Herrera  
Founding Principal  
anherrera@natomas.k12.ca.us

Whitmore Charter High School

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Received

AUG 23 2013

CIF Sac Joaquin Section

Friday, July 12, 2013

To: Debbie Holmerud and Peter J. Saco

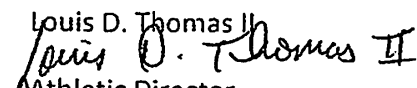
On behalf of Whitmore Charter High School, faculty, staff, students, and parents; I am requesting consideration to be accepted into the CIF Sac-Joaquin section. Our future goal is to be a full member.

The 2013-14 school year will have a two sport two gender sports program. Girls will have a basketball and fast pitch softball program. Boys will have a basketball and baseball program as well. The 2014-15 school year, we are projecting to include girls volleyball and soccer. Also we plan to add boys' soccer. In the distant future, our plan is to add track, tennis, golf (both genders), wrestling, and football.

Our high school enrollment increases every school year. The 2012-13 enrollment was at 130 students. Enrollment for the 2013-14 school year is at 140 students. Our combined enrollment, which includes K-12, is at approximately 565 students.

We agree to abide by all CIF, SJS, league rules and regulations.

Thank you for your consideration.

Louis D. Thomas II  
  
Athletic Director